

**WHERE ARE THE  
INSTRUCTIONS FOR FORM  
8127 (RURAL CARRIER  
SUPPLEMENTAL PAYMENT) IN  
WRITING?**

- December 31, 1991, Allen Kane Letter

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 DELIVERY DISTRIBUTION AND  
 TRANSPORTATION DEPARTMENT

FIELD DIVISION  
 97223-3998

December 31, 1991

|                  | ACTION | INFO |
|------------------|--------|------|
| ___ GEN MGR      | ___    | ___  |
| ___ CONTLR       | ___    | ___  |
| ___ HMN RES      | ___    | ___  |
| ___ MKT & COM    | ___    | ___  |
| ___ SUPT SVC     | ___    | ___  |
| ___ OPR SUP      | ___    | ___  |
| ___ CITY OPER    | ___    | ___  |
| ___ FLD OPER     | ___    | ___  |
| ___ EUG MSC      | ___    | ___  |
| ___ RESPONSE DUE | ___    | ___  |
| ___ RESPONSE DUE | ___    | ___  |

MEMORANDUM FOR FIELD DIVISION GENERAL MANAGERS/POSTMASTERS  
 MSC MANAGERS/POSTMASTERS

SUBJECT: Form 8127, Rural Carrier Supplemental Payment

The Rural Carrier Supplemental Payment form was designed to fulfill the payment process required in Article 9.2.M. of the National Agreement between the National Rural Letter Carriers' Association and the Postal Service. This article requires carrier payment for such things as the viewing of training films, slides or other training presentations not incidental to normal daily rural carrier performance. Training of this nature was envisioned as being presentations relative to such things as the annual Combined Federal Campaign (CFC) film and/or talk, the annual Savings Bond Drive film and/or talk, and special project films or other training which might come about during the year, but, for which no time has been included in the route evaluation.

Other payment procedures for which this form has been authorized are the ONE TIME PAYMENT for fulfilling the Carrier Label Address Sequence System (CLASS), the Postal Service Employee Survey, and conducting the undeliverable as addressed bulk business mail survey.

Additionally, work functions submitted for payment which have been considered appropriate, are payment for completing work associated with the Federal Home Loan Bank Board Survey, Consumer Service Index (CSI) talks and automation and/or Corporate Automation Plan talks/meetings which rural carriers are required by local management to attend.

Some work functions rural carriers have been paid for through this process, which were not intended to be handled by this procedure, are delivering Express Mail on their route after completing their normal daily duties, providing auxiliary assistance on other routes, answering customer telephone calls, and riding their route for a route inspection or remeasurement.



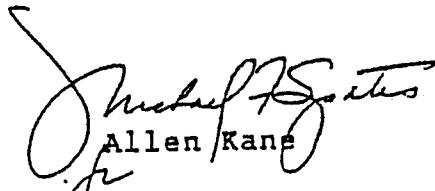
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While there is no exact list of what qualifies as a proper supplemental payment request, normally it should be something which is not directly related to a normal daily work function (the casing and delivery of mail), something which does not occur on a daily or weekly basis, and something for which no time has been allotted in the rural route standards.

This office has been advised by the Minneapolis Postal Data Center of a substantial increase in the use of Form 8127. While carriers should be correctly compensated for work performed, divisions and MSCs are asked to ensure that field managers understand what type of payments should be authorized by this form.

Divisions and MSCs are also requested to ensure that Form 2847, Rural Carrier Payment Authorization, is used ONLY when a carrier is involved in a Rural Carrier Route Test, conducted in support of the Office of Revenue and Cost Systems. No other use of this form is authorized.

MSCs and divisions may establish an internal tracking procedure requiring rural supervisors or postmasters to submit these forms through your local finance office for transfer to the PDC. Questions on this subject may be directed to Robert West at (202) 268-3551.

  
Allen Kane

cc: Regional Postmasters General  
Regional Directors, Operations Support